

INTER-AMERICAN SCHOOL

Please return this completed form to:

director.ias@gmail.com

INTER-AMERICAN SCHOOL/GUA2059

P.O Box 526125

Miami, FL 33152-6125

U.S.A

or fax to 011-502-7761-1105

CONFIDENTIAL

Personal Reference Form

Thank you for serving as a reference person for the applicant named below.

Please answer each of the following questions by typing your response to the question or by using the ranking words or letters that are listed below. Although there are no lines or spaces feel free to use the amount of space that you need to respond to each question. Thank you.

Outstanding = O

Good = G

Satisfactory = S

Fair = F

Poor = P

Unknown = U

APPLICANT'S NAME:

A. How long have you known the applicant, and in what relationship (friend, colleague, minister, other)?

B. Christian Commitment

Evidence of Christian commitment in everyday living

Ability and willingness to share Christian faith with others

Regularity of church attendance

Ability to lead Bible study, chapel, or church-related activity

Comments:

C. Self-Understanding

Ability to identify personal strengths

Ability to identify personal weaknesses

Openness to growth and change in response to experience

Comments:

D. Emotional Strength:

Ability to deal constructively with personal feelings and convictions

Ability to withstand criticism and rejection

Ability to be flexible in the face of change

Comments:

E. Motivation

Ability to define clear personal objectives and motivation for mission

Ability to relate objectives and motivation to opportunities, realities, limitations of a given situation

Ability to derive satisfaction from achievements other than the accomplishment of immediately measurable results

Comments:

F. Cross-Cultural Adaptability

Awareness of influences of American, or other, cultural background on personal attitudes, assumptions, values, and behavior

Ability to modify personal attitudes, assumptions, values, and behavior in response to different cultural patterns

Ability to empathize with those of differing cultural patterns

Capacity to adjust to a different life style, isolation, lack of some modern conveniences

Capacity and motivation to learn a foreign language

Comments:

G. Inter-Personal Relationships

Ability to work with others, especially where there are differences of theological or political beliefs, or work objectives

Ability to participate in planning and decision-making processes to produce mutually determined goals

Ability to listen to others

Ability to perceive non-verbal communications

Comments:

H. Initiative

Ability to function effectively, work on his/her own, set objectives, where work is not clearly defined

Where the lines of authority are blurred

Where new patterns of activity are desirable and appropriate

Comments:

I. Authority Relationships:

Ability to function effectively when:

There are set policies and procedures

Authorities are of different races or cultures

Authorities are older

Authorities are younger

In an authoritarian relationship

Comments:

J. Analysis, Planning, Evaluation:

Skill in planning and implementation, determining needs, planning to meet needs

Readiness to have his/her work and ministry evaluated

Comments:

K. Professional skills:

Professional skills as compared to other persons in similar positions

Shows evidence of conscientiously keeping abreast of developments in his/her field

Comments:

H. Candid Evaluation:

All individuals have strengths and weaknesses. We would appreciate any more appropriate candid evaluations of the candidate's strengths and weaknesses that our form did not include.

(Please type or print your name, address and phone number below)

Name:

Address:

E-mail address:

Phone Number: ()

Signature

Thank you for your assistance. May God bless you as you serve Him.